

# The MRC Harwell MTA Portal

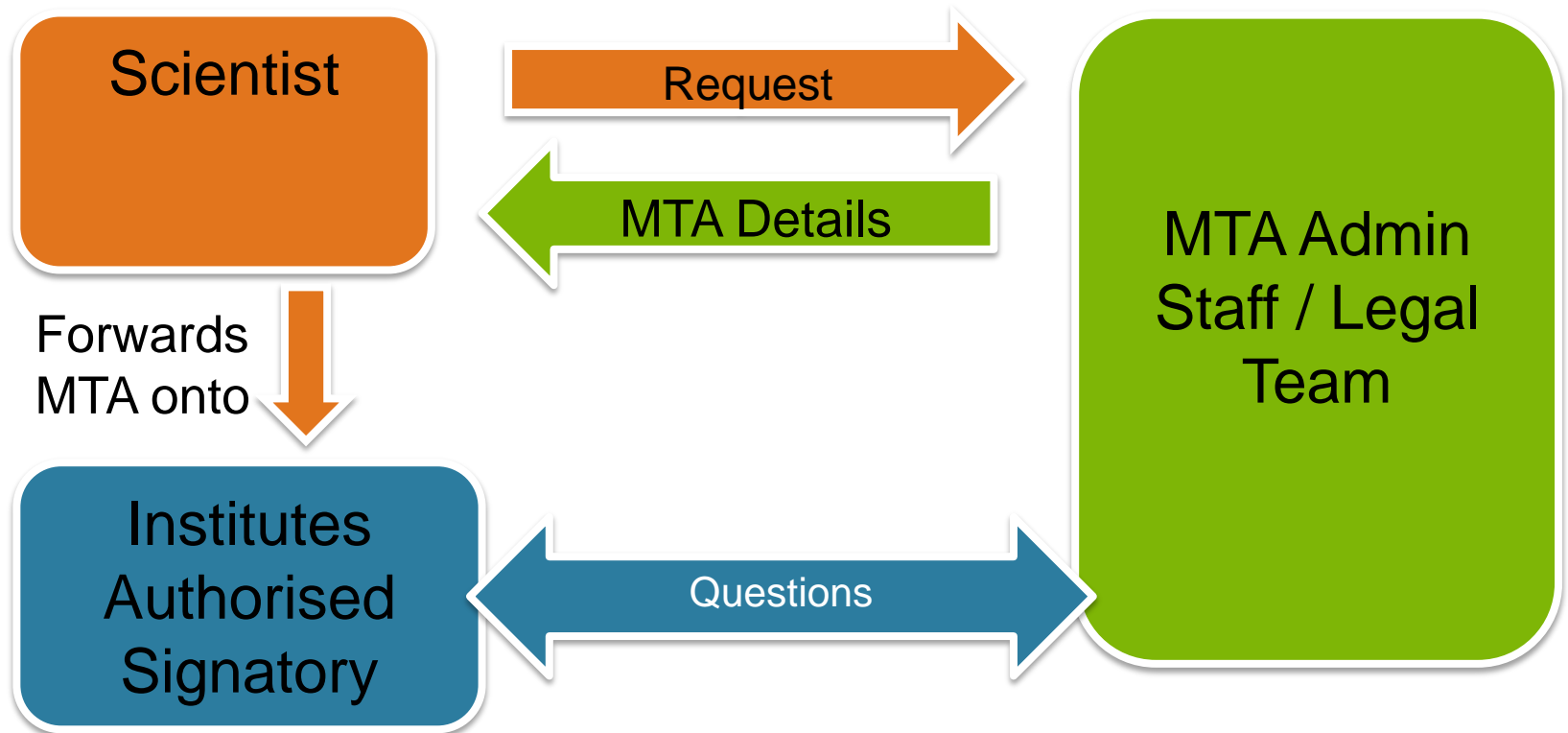
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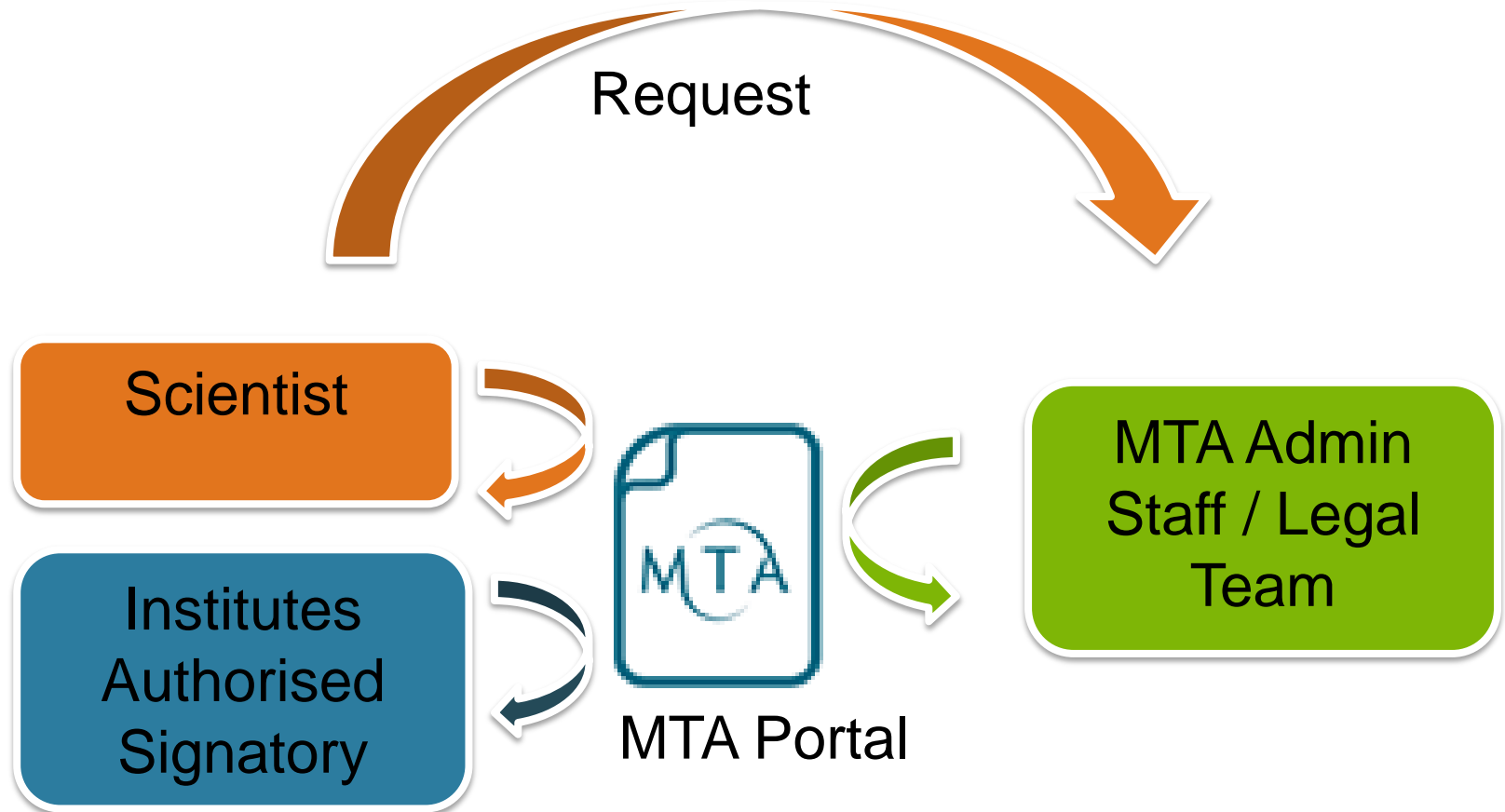
<https://mta.har.mrc.ac.uk>



# Overview



# Overview



# MTA portal

- The Harwell MTA portal provides a simple, secure and speedy method for all interested parties to review and approve/sign an electronic version of an MTA
- Simple User Registration process with helpful video guides tailored to the scientists and authorised signatory flow through the site
- Convenient listing of active and completed MTA's related your requests (available as PDF) with Real Time Status Tracking



# Benefits - for the scientist

- Automatic notification that there is a new MTA for your approval
- Lists all active MTAs you are involved in
- Clearly shows you the current status of the MTA keeping you appraised at each step towards completion



# Benefits - for the scientist

- Automatically pre fills certain fields in the MTA to prevent manual double entry of information
- Conveniently automatically contacts your Institutes Authorised Signatory informing them that you have read and approved the MTA and that they need to sign it



# For the authorised signatory

- Automatic notification that there is a new MTA for your review and signature
- A central place to track the MTAs being processed at your institute
- Ability to download the MTA as a PDF for review and when completed showing signatures for your paper / electronic records



# For the authorised signatory

- Ability to delegate Signatory status to other accounts from your institute
- Ability to provide feedback concerning the MTA through the website directly





# For our MTA admin staff

- Easy integration with current systems – simple web link
- Automatic population of certain fields in the MTA from details provided in the request
- Review step for MTA before distribution to scientist



# For our MTA admin staff

- One central location for all MTA's
- Quickly shows the current status of the MTAs
- Allows for MTAs to be process quickly freeing up more time to handle the new institutes or complicated legal queries that are deserving of attention



# Technical Details

- Secure
- The Portal is build using Drupal, an open source content management system.
  - Flexible
  - Extensible
- Mysql Database backend
- SOAP Web service integration to Request Tracking System
- High availability infrastructure



# Demo



## USER LOGIN

**Username \***


**Password \***


- [Create new account](#)
- [Request new password](#)

Log in

## Welcome to the MRC MTA Portal

The MTA portal aids the efficient exchange of Material Transfer Agreements (MTAs) to facilitate the swift distribution of Materials. The portal electronically notifies all relevant participants upon receiving an MTA request and allows them to login and read and electronically sign the agreement within MTA portal.

If you are a Scientist and you wish to view your outstanding MTA's please [login](#) or view our [Scientist's Guide to the MTA portal](#) 

If you are an Authorised Signatory for an Institute and you wish to sign outstanding MTA's please [login](#) or view our [Signatories Guide to the MTA Portal](#) 



# Video Demo



# Feedback and Future steps

- Scientist: “It was very clear, easy and efficient and certainly less hassle than by email.”
- Authorised Signatory: “I thought the portal was fine, and very straightforward.”
- Simplify adding new MTAs to the system for the end user
- Expand current MTAs to include depositing as well as distribution versions
- To enhance the reporting output from the portal



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